

## Checklist for application for a student permit

### You must always submit:

- Documentation of paid case processing fee to SIRI. Attach receipt for your payment
- Copy of all pages of your passport – including all empty pages and the passport's front and back cover
- Declaration from the student exchange organization that they will support you financially during the period of your exchange program. This has already been attached to your application by ASSE Denmark.

### Are you under 18? Then you must also submit:

- Declaration from your parents or legal guardians that allows you to study in Denmark. The declaration must be signed by all custody holders (**Parental Consent**).
- Copy of your original birth certificate
- Copy of the data page in your parents' or legal guardians' passport
- Declaration from the school that it will ensure that you will have proper residence and study conditions in Denmark. The declaration must be signed and stamped by the school. This has already been attached to your application by ASSE Denmark.

### If your natural parents are not your custody holders or if a parent has sole custody, you must submit:

- Documentation of who your custody holders are. This can be a death certificate, a court order or an adoption certificate. It has to be official documentation, meaning from a state authority.

### If you are under 18 and wish to give power of attorney to the student exchange organization, you must submit:

- Power of attorney to the student exchange organization. You and all your parents/guardians must sign the power of attorney.