

RESIDENCE IN DENMARK AS AN EU STUDENT

How do I apply as an EU Citizen
staying in Denmark for more than
3 months?

RESIDENCE APPLICATION

As an EU citizen you will need to apply for a “Residence Document” (EU opholdsdokument).

There is no processing fee and the normal processing time is 0-30 days.

RESIDENCE APPLICATION

You can only receive your Danish Social Security Number (CPR-number) and health card (sygesikringskort) when you have a Residence Document.

The CPR-number and health card, gives you access to e.g. your school system, renting books at the library, going to the doctor

RESIDENCE APPLICATION

This application is done through SIRI
(the Danish Agency
for International Recruitment and Integration).

RESIDENCE APPLICATION

You can choose to make the application
ONLINE or IN PERSON

We advise you to make the online application, as soon
as you arrive to Denmark.

RESIDENCE APPLICATION

When you have submitted your application online, you must appear in person at one of SIRIs offices

RESIDENCE APPLICATION

Before starting the application,
make sure you have the following documents ready in
digital format

- Passport and/or national ID card
- ASSE School Letter (sent to you).
- Copy of ID/passport from your legal guardians.
- Declaration of Study Activity. (Sent to you by ASSE).
- Declaration of Self-Support (must be signed by you as a student).
- Parental Consent Form (must be signed by your legal guardians)
- Copy of your birth certificate (If your birth certificate is not in Danish, English, Swedish, Norwegian or German, you must provide either a multilingual standard form issued by the country of origin or a translation by a certified translator)

Have all documents ready to access, also while in Denmark

RESIDENCE APPLICATION

Go to this link: www.nyidanmark.dk

Choose: You want to apply

Choose: Residence as an EU/EEA, Swiss or Nordic citizen

Choose: EU residence as a student

Choose: How to apply

Choose: 2 - complete the application form

Choose: Use the online form OD1

1 Press "Use the online form Od1"; a new window will open. Click "Next" twice in the bottom right corner to access "Begin a new application without NemID."

(Note: The page initially opens in Danish, so click "English" in the top left corner to change the language.)

OD1: Application for EU residence document

Dansk | English |

You are not logged in.

Steps in your application

- Introduction
- Welcome to newtodenmark.dk self-service
- How to complete the form
- How to sign and submit the form
- Application**

Welcome to newtodenmark.dk self-service

With this form you can apply for an EU residence document which confirms that you are entitled to reside in Denmark.

You can also use the form in 3 additional instances:

1. When you need to apply for **changing the grounds for your residence** under EU regulations, e.g. if you have had EU residence as a student and now wish to change the grounds for your residence to EU residence as a worker.
2. When you need to apply for an **extension**, if you have a temporary right of residence under EU regulations that you wish to extend.
3. When you need to apply for **permanent** residence under EU regulations.

Who can apply?
You can obtain an EU residence document, if you are a citizen of an EU/EEA country or Switzerland. You can also obtain an EU residence document, if you are a family member to an EU/EEA citizen who has already obtained an EU residence document or who is applying for it at the same time as you.

Why do I need an EU residence document?
You will need the EU residence document when registering your Danish address with the local municipality where you will be residing. When you register an address with the municipality, you can also get a Danish CPR number.

Thus, you must first have an EU residence document before you can get a Danish CPR number.

On the next page we will explain how to complete the form. We also want to inform you that you need to have certain documents ready in digital form before continuing to complete the form.

Next >

The Danish Agency for International Recruitment and Integration > Mail and direct phone numbers

2

Remember you Reference Number and Password

Application

Do not appear in person if you are applying for:

1. **changing the grounds for your residence** under EU rules, e.g. if you have had EU residence as a student and now wish to change the grounds for your residence to EU residence as a worker.
2. an **extension**, if you have a temporary right of residence under EU regulations that you wish extend.
3. **permanent** residence under EU regulations.

Please note, however, that in some instances we may ask you to appear in person at SIRI. If so, we will contact you.

Do you want to start a new application or download a previously saved application? *

- Log in with MitID to begin a new application or download a saved application
- Begin a new application without MitID
- Continue a previously saved application without MitID

Username and password for your application

The system has created a username and password that you must use to log in to the online form. Once logged in, you have the option to save the form and return at a later time.

Remember that your username and password can give you access to personal information about you. It must therefore be stored properly.

On the next page, you must enter the username and password listed below.

Note: When you click **Next**, you will not be able to go back to this step for technical reasons.

You should therefore note your username and password or click on the link below, which will open a pop-up window with your username and password.

Your username is

11075447

Your password is

fucNeRoz

[Open popup window with username and password](#)

[← Forrige](#)

[Next >](#)

3

Start new Application

ny i danmark,dk

OD1: Application for EU residence document

Dansk | English |

You are logged in as:
39673

[Save the form](#)

[Log out](#)

Steps in your
application

Start

**Begin or continue an
application**

Guidance

Application

Submit

Begin or continue an application

You are now logged in. You can save the information you have already entered by clicking **Save** to the left. You will then have 30 days to return to the form. Saved, incomplete applications which are more than **30 days** old will no longer be available. Completed and submitted applications will likewise no longer be available.

Please choose one of the options below: *

- Start new application
- Continue a previously saved application

Next >

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Fill in the application with you personal details

logged in as:
3

[the form](#)
[out](#)

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Information about you the applicant

Given name(s) *	Surname *
Zeno	Lazzarini
Former surname(s) (if applicable)	CPR-number (if applicable)
Nationality *	Second nationality (if applicable, only to be stated if you have dual-citizenship)
Italy	
Former nationality (if applicable)	
Date of birth (dd-mm-yyyy) *	Country of birth *
26-10-2007	Italy
Place of birth (city) *	Language skills
Bologna	Italian, German, Chinese, Japanese, Dutch
Gender *	Do you have children? *
<input checked="" type="radio"/> Male <input type="radio"/> Female	<input type="radio"/> Yes <input checked="" type="radio"/> No
Marital status *	
Unmarried	
When did you enter and begin your current stay in Denmark? (dd-mm-yyyy) *	
20-10-2024	
Telephone number *	Email address
3912560547	zeno.lazza@gmail.com
Address in Danmark (street, number, floor and side) *	
Plougslundvej 217 (
Postal code *	City *
7190	Billund
C/O (name on door or post box, if applicable)	
Last address abroad before entering Denmark (street, number, floor and side) *	



Passport or National ID Card

OD1: Application for EU residence document

Dansk | English |

You are logged in as:
9739673

[Save the form](#)
 [Log out](#)

Steps in your application

- Start
- Application
- Applicant ✓
- Passport or ID card**
- Passport
- Reason for application
- Sponsor in Denmark

Information about your passport or national ID card

Which type of ID are you using? *

Passport National ID card

Passport number/ID card number *	Date of issue (dd-mm-yyyy) *
<input type="text" value="521158kh"/>	<input type="text" value="20-10-2022"/>
In which country was the passport or ID card issued? *	Date of expiry (dd-mm-yyyy) *
<input type="text" value="Italy"/>	<input type="text" value="26-10-2027"/>

You must bring the above-mentioned passport or ID card if you appear in person at one of SIRI's branch offices. Please note that the passport or ID card must be valid.

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Passport or National ID Card

OD1: Application for EU residence document

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You are logged in as:
9739673

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Steps in your application

Start

Application

Applicant 

Passport or ID card

Passport

Reason for application

Sponsor in Denmark

Information about your passport or national ID card

Which type of ID are you using? *

Passport National ID card

Passport number/ID card number *

521158kh

Date of issue (dd-mm-yyyy) *

20-10-2022

In which country was the passport or ID card issued? *

Italy

Date of expiry (dd-mm-yyyy) *

26-10-2027

You must bring the above-mentioned passport or ID card if you appear in person at one of SIRI's branch offices. Please note that the passport or ID card must be valid.

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“About your residence in Denmark”: Choose “Student”!

OD1: Application for EU residence document

Dansk | English |

You are logged in as:
9739673

[Save the form](#)
[Log out](#)

Steps in your application

Start	
Application	
Applicant	✓
Passport or ID card	✓
Passport	X
Reason for application	
Sponsor in Denmark	
Relation	
Submit	

Why are you applying for an EU residence document?

On which grounds are you applying for an EU residence document? *

- I am employed in Denmark
- I am studying in Denmark
- I am self-employed and run my own business in Denmark
- I have sufficient funds to support myself, or will be provided for by another person
- I am a posted employee of a company in the EU that is providing a service in Denmark
- I am applying as an accompanying family member
- I want to apply for an extension of my right to residence
- I want to apply for permanent residence

Do you need to change your grounds for residence?

Below you must answer whether you already have an EU residence document, but now wish to apply for changing your grounds for residence. This could be, for example, because you have until now had EU residence as a student, but are now employed in Denmark and need to change the grounds for residence to EU residence as a worker.

Do you already have an EU residence document and are you applying to change your grounds for residence? *

- Yes
- No

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Documents to attach:

OD1: Application for EU residence document

Dansk | English |

You are logged in as:
9739673

 [Save the form](#)
 [Log out](#)

Steps in your application

- Start
- Application
- Submit
- What to attach?**
- Attach files
- File check
- Comments

Which documents should I attach to the application?

On the next page you must attach the relevant documentation. Below you can see which documents you should attach.

You have chosen to apply for an EU residence document based on study.

You can attach the following documentation:

1. A copy of your passport and/or your national ID card
2. Letter of admission or a declaration of study activity from the Danish educational institution
3. Declaration of sufficient funds

[You can download the declaration of sufficient funds here](#)

[← Previous](#) [Next →](#)



Upload all documents

“Any other documentation” section, attach:

1. ASSE School Letter
2. Parental Consent Form
3. Declaration of Self-Support
4. Declaration of Study Activity
5. Copy of Passport/ID from your legal guardians
6. Copy of your birth certificate

OD1: Application for EU residence document

Dansk | English |

You are logged in as:
9739673

[Save the form](#)
[Log out](#)

Steps in your application

- Start
- Application
- Submit
- What to attach? ✓
- Attach files**
- File check
- Comments
- Declaration and information
- Confirm information
- Sworn declaration
- File check
- Submit

Attach documentation

You must now attach documentation to your application.

Below is a list of the documentation that you need to attach to the application.

If it is not possible for you to attach the documentation in digital form, you can bring it with you if you need to appear in person at one of SIRI's branch offices.

[You can find SIRI's mailing address here](#)

Attached documentation will automatically be submitted to SIRI along with the signed application.

How to attach

Attach a file by clicking Browse. Find the appropriate file and double-click the file.

Technical requirements for attachments

For technical reasons, we only accept the following file types: .doc, .docx, .odt

You can attach files up to 10 MB in total. If you need to attach more than 10 MB of documentation by post or bring it with you if you appear to meet in person at SIRI.

The system will automatically check file type and total file size as well as scan the page, you can see the result of the file check.

NB! If you have previously saved the form, you may find that the attachment button is disabled. Delete and the attachment button will reload.

Copy of your passport and/or your national ID card
 Nessun file selezionato

Letter of admission or a declaration of study activity from the Danish educational institution
 Nessun file selezionato

Declaration of sufficient funds
 Nessun file selezionato

Any other documentation, if applicable. Attach multiple files by clicking Add.
 Nessun file selezionato

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Comments for the application

Specify that you are an exchange student in Denmark and that you will stay until June 2024.

OD1: Application for EU residence document

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You are logged in as:
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 [Save the form](#)
 [Log out](#)

Steps in your application

- Start
- Application
- Submit
- What to attach? ✓
- Attach files ✓
- File check X
- Comments**

Comments

Comments you may have for the application (max. 500 characters)

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Now you must sign the application by signing the sworn declaration. Download the document, print and sign it by hand

OD1: Application for EU residence document

Dansk | English |

You are logged in as:
9739673

[Save the form](#)
[Log out](#)

Steps in your application
Start
Application
Submit
What to attach? ✓
Attach files ✓
File check x
Comments ✓
Declaration and information
Confirm information
Sworn declaration
File check
Submit

Sworn declaration and information

A. Sworn declaration that I have given correct information
I solemnly swear that the information I have given in this application is correct. If the information is found to be false, I am subject to the following penalties:

1. My EU residence document can be revoked.
2. Fine or imprisonment of up to two years.
3. I can be required by law to repay the expenses incurred by the Danish state as a consequence of the false information.

B. Information about the duty to provide necessary information
It is your duty to provide the information necessary to determine whether you can obtain an EU residence document. If you do not provide this information, it may mean that you will not be issued a EU residence document.

C. Information on how we process your personal data
SIRI is obliged to inform you how we process your data and to inform you of your rights in regard to how we process your data.

Data controller
SIRI is the data controller and responsible for processing the personal data given in this application form and the data provided about you during the processing of the case. You can contact the agency by writing to the following address: The Danish Agency for International Recruitment and Integration (SIRI), Carl Jacobsens Vej 39, PO box 304, 2500 Valby or through our contact form on newtodenmark.dk/SIRI-contactform.

Data protection officer
You can contact our data protection officer by writing to the aforementioned address (Att. Data protection officer) or by using our contact form at newtodenmark.dk/SIRI-contactform. You can read more about SIRI as data controller and about SIRI's data protection officer on newtodenmark.dk/personaldata.

Purpose and legal basis
The personal data you provide to SIRI is collected and used:

1. to process your application for an EU residence document in Denmark
2. in any later application for an extension of your right to reside, permanent residence or a new EU residence document in Denmark
3. for verification and spot checks of the conditions for your EU residence document in Denmark

The legal basis for processing your personal data is:

1. Executive order on EU residence
2. The Danish Aliens Act, in particular chapter 1 on the entry and residence of aliens in Denmark.
3. The General Data Protection Regulation (GDPR), article 6.1 (c) (relating to the processing of data in order to comply with the legal obligation to which the controller is subject) and 6.1 (e) (relating to the exercise of official authority vested in SIRI by the Aliens Act).
4. The General Data Protection Regulation (GDPR), article 9.2 (f) (relating to the necessity of processing in order to establish, exercise or defend legal claims).
5. The Danish Data Protection Act, section 24 (relating to the official authorities which are allowed to process personal data).

Review your application

Confirm information

Before submitting your application, below you will have the opportunity to check the information you have entered.

Information about you the applicant

Given name(s)	Surname
<input type="text" value="Zeno"/>	<input type="text" value="Lazzarini"/>
Former surname(s) (if applicable)	CPR-number (if applicable)
<input type="text"/>	<input type="text"/>
Nationality	Second nationality (if applicable, only to be stated if you have dual-citizenship)
<input type="text" value="Italy"/>	<input type="text"/>
Former nationality (if applicable)	
<input type="text"/>	
Date of birth (dd-mm-yyyy)	Country of birth
<input type="text" value="26-10-2007"/>	<input type="text" value="Italy"/>
Place of birth (city)	Language skills
<input type="text" value="Bologna"/>	<input type="text" value="Italian, German, Chinese, Japanese, Dutch"/>
Gender	Do you have children?
<input checked="" type="radio"/> Male <input type="radio"/> Female	<input type="radio"/> Yes <input checked="" type="radio"/> No
Marital status	
<input type="text" value="Unmarried"/>	
When did you enter and begin your current stay in Denmark? (dd-mm-yyyy)	
<input type="text" value="20-10-2024"/>	
Telephone number	Email address

Download the "Sworn Declaration" form. Sign Section 3, including the date and location. One of your parents must sign Section 4, indicating their relationship to you (Mother, Father), along with the date and location. Scan the signed form and attach it under the "Signature*" section.

The screenshot shows a web application interface for 'OD1: Application for EU residence document'. The page is in English. On the left, there is a sidebar with a 'Steps in your application' menu. The main content area is titled 'Sworn declaration' and contains instructions for signing and submitting the application. A file upload section for 'Signature *' is visible at the bottom, with a button labeled 'Scegli file' and the text 'Nessun file selezionato'. Navigation buttons for 'Previous' and 'Next' are located at the bottom of the page.

OD1: Application for EU residence document

Dansk | English |

You are logged in as:
9739673

[Save the form](#)
[Log out](#)

Steps in your application

- Start
- Application
- Submit
- What to attach? ✓
- Attach files ✓
- File check ✗
- Comments ✓
- Declaration and information ✓
- Confirm information ✓

Sworn declaration

You must sign and submit the online application with a scanned signature.

Click here to open 'Sworn declaration', which you must sign by hand, scan and attach the online application.

How to:

1. Click the link above and print the application's 'Sworn declaration'.
2. Enter the date as well as place and sign in the 'Signature - Applicant' box on the last page.
3. Scan the signed declaration.
4. Attach the scanned declaration file at the bottom of this page.

Please note that with your signature, you declare that the information you have entered in the online application is true and complete.

Technical requirements for attachment with scanned signature
For technical reasons, we only accept the following file types: .doc, .docx, .odt, .pdf, .tiff, .gif, .png, .jpeg and .jpg

The system will automatically check the file type, file size and scan the attachment for viruses. On the next page, you can see the result of the file check.

Signature *
 Nessun file selezionato

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Confirm your registration with your email, select “Yes,” and press “Submit.”

OD1: Application for EU residence document

Dansk | English |

You are logged in as:
9739673

 [Save the form](#)

 [Log out](#)

Steps in your application

Start

Application

Submit

What to attach? ✓

Attach files ✓

File check X

Comments ✓

Declaration and information ✓

Submit application

Once you have submitted the application, you will be presented with a receipt page confirming that the application has been submitted to the Agency for International Recruitment and Integration (SIRI).

We recommend that you print a copy of the receipt.

You will also receive an e-mail with the reference number that you need to bring if you are to appear personally at SIRI. In order to protect your personal data, this e-mail will only contain very little information about your application.

Enter your e-mail address below

Email address

To help us process your application, please answer the question below:

Has all required documentation been attached digitally to this application? *

Yes No

[← Previous](#)

[Submit >](#)

RESIDENCE APPLICATION

Remember

“Danish CPR number”: Do not fill out!

Entry date in Denmark= The day you arrived in Denmark

Your address in Denmark = Your host family’s address

“About your residence in Denmark”: Choose “Student”!

Sign the OD1 and save your receipt!

RESIDENCE APPLICATION

Bring all your documents in digital format to Denmark!

RESIDENCE APPLICATION

After submitting the online application, you must appear in person at one of SIRIs offices

***FIRST YOU MUST BOOK AN
APPOINTMENT***

APPOINTMENT AT SIRI

Go to:

https://scandic.cleverq.de/public/locations/siri_dk/index.html?lang=en

Find the SIRI office closest to your host family and press “book an appointment”



Ministry of Immigration
and Integration

Danish Agency for International
Recruitment and Integration

SIRI Copenhagen Carl Jacobsens Vej

Carl Jacobsens Vej 39
2500 Valby

Book an appointment

Opening hours

Monday	08:30 - 16:00
Tuesday	closed
Wednesday	08:30 - 17:00
Thursday	08:30 - 16:00
Friday	08:30 - 14:00

SIRI Odense

Østre Stationsvej 15
5000 Odense C

Book an appointment

Opening hours

Monday	08:30 - 16:00
Tuesday	closed
Wednesday	08:30 - 17:00
Thursday	08:30 - 16:00
Friday	closed

SIRI Sønderborg

Holger Drachmanns Plads 5, Indgang A
6400 Sønderborg

Book an appointment

Opening hours

Monday	10:00 - 17:00
Tuesday	closed

SIRI Aarhus

Hack Kampmanns Plads 2 (DOKK1)
8000 Aarhus C

Book an appointment

Opening hours

Monday	08:30 - 16:00
Tuesday	closed

Choose: “Applying under EU regulations”
Choose: “I am applying for residence under EU rules”
Press “Continue to the appointment selection”
Book the date and time and fill in your information

The screenshot shows the website interface for booking an appointment. At the top right, the logo for the Ministry of Immigration and Integration and the Danish Agency for International Recruitment and Integration is visible. A language dropdown menu is set to 'Englisch'. An important note states: 'IMPORTANT Note: Before choosing please read the question mark notes carefully'. Below this, there are two main selection options: 'Applying under EU regulations' (highlighted in green) and 'Applying under the Danish Aliens Act' (highlighted in blue). Each option has a red question mark icon. The 'Applying under EU regulations' option is further broken down into three sub-categories: 'I am applying for residence under EU rules' (highlighted in green), 'I am applying for family reunification under EU rules' (highlighted in blue), and 'I am applying for permanent residence under EU rules' (highlighted in blue). Each sub-category also has a red question mark icon. To the right of these sub-categories, there is explanatory text: 'Please select a category on the left. Then select the number of persons you wish to book an appointment for.' followed by a 'PLEASE NOTE' section: 'PLEASE NOTE: You can only book one appointment - even if you need to submit an application and apply for a re-entry permit. We will service you in both categories at the same time. Finally click "Book an appointment".' and another note: 'You must always bring your passport for an appointment with SIRI. If you are a citizen of an EU or EEA country you can bring you national identity card.' Below this is a 'Guidance' section: 'Guidance It is not possible to book an appoint in our Citizen Centre for personal guidance on the rules covering residence permits. If you need guidance, we ask you to call us instead.' and a 'Contact us' link. At the bottom, there is a quantity selector showing '1' with minus and plus buttons, and a 'Remove' button. The selected category 'I am applying for residence under EU rules' is displayed next to the quantity. A green button at the bottom left says 'Continue to the appointment selection'.

Ministry of Immigration and Integration Danish Agency for International Recruitment and Integration

Englisch

IMPORTANT Note: Before choosing please read the question mark notes carefully

Applying under EU regulations ? Applying under the Danish Aliens Act ?

Select your reason for booking an appointment.

I am applying for residence under EU rules ?

I am applying for family reunification under EU rules ?

I am applying for permanent residence under EU rules ?

Please select a category on the left. Then select the number of persons you wish to book an appointment for.

PLEASE NOTE: You can only book one appointment - even if you need to submit an application and apply for a re-entry permit. We will service you in both categories at the same time. Finally click "Book an appointment".

You must always bring your passport for an appointment with SIRI. If you are a citizen of an EU or EEA country you can bring you national identity card.

Guidance

It is not possible to book an appoint in our Citizen Centre for personal guidance on the rules covering residence permits.

If you need guidance, we ask you to call us instead.

Contact us

- 1 + Remove I am applying for residence under EU rules

Continue to the appointment selection

You must bring with you to the appointment:

1. The receipt of the online application
(containing your application's six-digit reference number)
2. Your passport / national ID card

RESIDENCE APPLICATION

When you have been approved with the residence document, you can book an appointment at the community service (Borgerservice) where you will get a CPR-number (Danish ID number) and a health card (Sygesikringskort/The Yellow Card)

RESIDENCE APPLICATION

- It's your responsibility to get your residence document.
 - Contact us if you have any questions

Info@assedanmark.dk
+45 31 71 97 49